

**RENTAL EQUIPMENT &
SPECIALTY ITEMS**

Event Name 2012 Book Fair **Date(s)** May 26 - June 2, 2012

Pre-Show Price Deadline: May 9, 2012

Order Deadline: May 17, 2012 **Orders after this date must be placed on-site**

DATES EXHIBITING:

Exhibiting Company: _____ **Booth #**
Contact: _____ **Booth Size**
Telephone: _____

TABLES - Show colour unless otherwise specified

Description	Qty.	Pre-Show	Retail	Amount
2'x4' Undressed Table (29" High)		\$25	\$30	
2'x6' Undressed Table (29" High)		\$30	\$37	
2'x8' Undressed Table (29" High)		\$38	\$46	
2'x4' Dressed Table-29" High (Vinyl Top, Skirted 3 Sides)		\$50	\$62	
2'x6' Dressed Table- 29" High (Vinyl Top, Skirted 3 Sides)		\$56	\$68	
2'x8' Dressed Table- 29" High (Vinyl Top, Skirted 3 Sides)		\$64	\$79	
2'x4' Raised Dressed Table (41" High)		\$69	\$85	
2'x6' Raised Dressed Table (41" High)		\$75	\$91	
2'x8' Raised Dressed Table (41" High)		\$84	\$104	
29" High Extra Skirt (To Skirt 4th Side of Dressed Table)		\$30	\$37	
39" High Extra Skirt (To Skirt 4th Side of Raised Dressed Table)		\$34	\$41	
Table Dressing (Vinyl & 29" High Skirt Only)		\$34	\$41	
Show Table (30" Round Pedestal, 29" High)		\$50	\$62	
Bistro Table (30" Round, 39" High)		\$66	\$82	

SUB-TOTAL TABLES

SEATING - ** Subject to availability

Description	Qty.	Pre-Show	Retail	Amount
Fabric Chair (Grey, Padded Seat & Back)		\$22	\$26	
Bistro Stool (Padded Seat with Back)		\$50	\$62	
Exhibit Stool (Padded Seat/Back, Gas Lift, Casters)		\$50	\$62	
Executive Chair (Grey, Padded Seat & Back, Arms **)		\$58	\$69	
Leather Tub Chair (Black) **		\$121	\$145	
Leather Loveseat (Black) **		\$289	\$347	

SUB-TOTAL SEATING

GROUPINGS - ** Subject to availability

Description	Qty.	Pre-Show	Retail	Amount
Contemporary Grouping (Show Table/2 Chairs)		\$84	\$103	
Bistro Grouping (Bistro Table/2 Bistro Stools)		\$149	\$185	
Tub Chair Grouping (Show Table/2 Tub Chairs) **		\$257	\$309	

SUB-TOTAL GROUPINGS

SPECIALTY ITEMS - Subject to availability

Description	Qty.	Pre-Show	Retail	Amount
1.7 cu.ft. Bar Fridge		\$166	\$200	
19" Flat Screen Computer Monitor		\$331	\$397	
26" TV/DVD Combo		\$386	\$464	
Cardboard Ballot Box (10"x12"x7") with generic "Enter Here" label		\$13	\$16	
Literature Rack (Floor Model)		\$95	\$113	
Coffee Table (Wood, Espresso in Colour)		\$78	\$93	
Rope & Stanchions- Price per 5' Section		\$32	\$42	

SUB-TOTAL SPECIALTY ITEMS

FURNISHINGS

Description	Qty.	Pre-Show	Retail	Amount
Easel (Aluminum, Tri-Pod, Floor Model)		\$22	\$28	
Wastebasket		\$9	\$13	
Plant (Tropical, 3'-4' High) * Specialty Plants Available Upon Request.		\$47	-	

SUB-TOTAL FURNISHINGS

PORTABLE DISPLAYS

Description	Qty.	Pre-Show	Retail	Amount
8' Pop up with 2 Lights (Grey Fabric, Velcro Adaptable)		\$419	\$503	
10' Pop up with 2 Lights (Grey Fabric, Velcro Adaptable)		\$524	\$629	
Table Top System (Velcro Adaptable, Table Not Included)- Selection May Vary		\$177	\$213	
Economy System (3 Panel, Grey Fabric, Velcro Adaptable)- Each Panel: 1m wide x 2.5m tall		\$282	\$339	
Posterboard (4' x 8', Velcro Adaptable)		\$104	\$125	
1M Counter (Sliding Doors at Back, White Melamine)		\$98	\$118	

SUB-TOTAL FURNISHINGS

SUMMARY OF RENTAL EQUIPMENT & SPECIALTY ITEMS

Tables	\$	
Seating	\$	
Groupings	\$	
Furnishings	\$	
Specialty Items	\$	
Portable Displays	\$	
TOTAL	\$	

Carry this total to Method of Payment form



Head Office:
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METHOD OF PAYMENT

Event Name **2012 Book Fair** **Date(s)** **May 26 - June 2, 2012**

Exhibiting Company: _____ **Booth #**
 Contact: _____
 Mailing Address: _____

 City / Province: _____ Postal Code: _____
 Telephone: _____ Fax: _____ Email: _____

INFORMATION

- * Payment must accompany order. Order will not be processed without payment.
- * Pre-Show pricing available until the date specified on order forms and when accompanied with payment. Global reserves the right to invoice at retail prices on orders received after pre-show deadline.
- * Prices are based on duration of event and include site delivery, installation, and collection.
- * *Prices are in Canadian dollars.*
- * Exhibitors are responsible for damage or loss of rental material.
- * Copy of invoice sent on request only. Mail Email
- * **CANCELLATION OF ORDERS:**
 - * Cancellation of equipment, or orders, prior to Global set up - subject to a 25% cancellation fee.
 - * If full service has been provided - subject to a 100% cancellation fee (no refund).
 - * **Upon arrival to your booth for set up**, confirm that all items pre-ordered have been delivered to your booth. Notify the Global Service Desk immediately on any missing items. **NOTE:** Refunds will not be issued post show if missing item(s) were not reported to Global Service Desk.

PAYMENT INFORMATION **CALCULATION OF ORDER**

BANK TRANSFER
 * Contact our office for banking information
 * Customers are responsible for any bank processing fees

CREDIT CARD
 For your convenience, we will use this authorization to charge your credit card account for your advance orders, and any additional amounts incurred as a result of show site orders placed by your representative. These charges may include labour. Please complete the information requested below.

Visa Mastercard Amex

Purchase Order # (if applicable) _____
 Card # _____
 Expiry Date _____
 Cardholder Name _____
 Cardholder Signature _____
 Cardholder Telephone _____

Rental Equipment & Specialty Items \$ _____

Total of Items	\$	
13% HST	\$	
TOTAL ORDER	\$	

Canadian Funds

Fax completed forms to 506-658-0509

Revised December/2009